



## Outline of Main Terms & Conditions Head Chef / Manager, Dunhurst without prejudice

<b>Location:</b>	Based in the Catering Department at Dunhurst, providing support across the 2 Schools
<b>Hours of work:</b>	Typically 45 hours per week during term time Typically 39 hours per week during non term time As rostered by the Catering Manager * see salary below. Term time dates vary annually
<b>Weekly work pattern:</b>	The working week runs from Sunday to Saturday and you are required to work as rostered by the Catering Manager
<b>Break Entitlement:</b>	This work pattern does attract a break entitlement of 30 minutes unpaid lunch per day
<b>Salary Grade:</b>	Grade 6 - 7 (SCP 25 – 31) Current full time salary range £21,738 – £26,543 per annum (to be pro rated to hours worked)
<b>Hourly Rate:</b>	£10.7189 - £13.0883

*The successful candidate will be appointed within the grade on the salary level commensurate with skills and experience.*

### **Full time Holiday Entitlement per annum:**

20 days plus 8 Bank/Public Holidays, increasing to 25 days plus 8 Bank / Public Holidays per annum after 5 year's continuous service. The additional days will be awarded at the start of the academic year in which the anniversary date was obtained and pro rated accordingly.

### **Annual Leave Procedure:**

Holiday is not permitted during term times and at half terms. Half terms are currently denoted as October, February and May, although these are subject to change.

### **Salary:**

Salary is paid in 12 equal monthly instalments typically on the preceding day before the last working day of the month by BACS transfer into your bank or building society account. You will be paid for 39 hours per week and the additional 6 hours that you work will accrue and will be taken as 8 weeks' time off in lieu during the School summer holidays.

### **Other Points:**

The individual is unable to undertake any work outside of the School without the prior consent from the School, all requests should be submitted to the HR Manager.

### **Pension Scheme:**

The job holder will be eligible to participate in the Stakeholder Pension Scheme.