Welcome Information

Bedales 6.2 Flat

Welcome to 6.2 Flat

The notes in this leaflet cover basic information that will help you in your first few days on flat. 6.2 is a co-ed house for both day and boarding year 13 students. It is both a residential and study environment.

There are 2 Housestaff: Jo Alldridge and Philip Parsons, one Deputy Housemaster: Ben Shaw, one House Assistant: Caz Hulbert, one Matron: Lisa Gordon and two Residential House Tutors: Scott Charlesworth, Nick Meigh

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**Jo Alldridge**
Mobile - 07825170142
Tel No - 01730 711630
email jalldridge@bedales.org.uk

**Philip Parsons**
Mobile - 07748237890
Tel No - 01730 711631
email pparsons@bedales.org.uk

**Ben Shaw**
Mobile - tbc
Tel No - 01730 711590
email bshaw@bedales.org.uk
Surgery

Surgery is open most of the day. Please note the times when it is closed

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<tr>
<th>Times</th>
<th>Morning</th>
<th>Lunchtime</th>
<th>Evening</th>
<th>Night</th>
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<td>Closed</td>
<td>9-9.30</td>
<td>12-1</td>
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<td>10.30</td>
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Medicines

Do NOT keep medicine of any kind in your dorm. Please hand all medication in to Caz and Lisa.

Shop

There is a shop in the surgery for personal items. You must sign for items in the relevant folder.

Laundry

Girls and Boys sheets are laundered on MONDAY. Please remove the sheet and pillow case when you get up and leave them outside the door for the cleaner to collect. They will be returned by lunchtime on the same day.

To facilitate this please do not use the washing machines between the following times -

22.00 SUNDAY to 13.00 MONDAY

You are free to use the machines at all other times.

You are expected to do your own laundry - the matrons are happy to show any student how to use the machine.

There is a dry cleaning service and items for this should be labelled and placed in the dry cleaning bin in the girls laundry room by 09.00 Monday. The service takes one week and will be charged to your bill.

Important information

If you are unwell you MUST see Caz or Lisa so you can be put on the absence list- do NOT go to your dorm without seeing someone.

If you are unwell during the night you must contact the duty Housestaff by their night bell

Travel

You should put your weekend arrangements on the sheet in the file provided by THURSDAY evening. This will be found in the surgery.

Please order train tickets by filling in the usual form, on the board in the Welcome Area, before Wednesday morning when it is taken to the office.

Tickets can be collected from Caz and Lisa during Friday evening.

Taxis can be booked through Caz and Lisa for medical appointments and emergencies ONLY.

All other taxi fares must be paid for at the time and cannot be placed on the bill.

Kitchen and Common Rooms

Kitchens are open in the morning after 11.20

Bread and supplies for all kitchens can be collected from the surgery after 11.20

No food or crockery or cutlery should be taken into dorms, work and computer areas or Welcome Area.

Kitchen cleaning in all kitchens will be done on a weekly rota.

Cleaning starts at 22.00 and there should be no cooking after this time.

Kitchens and common rooms will be locked by 22.30

Please report any breakages or damage to Housestaff as soon as possible.
Security and Safety

Valuables
You will be provided with a key for a locker. Please make sure you keep all valuables locked away securely. All stolen or lost items must be reported and a record filed with Housestaff.

Fire Procedure
If the Fire Alarm sounds on 6.2 in the evening between 6.00 and 7.00, you must evacuate quickly by the nearest fire exit and meet at the fire point outside the Academic Village at the top of the Steephurst pitches.

Registration and Signing in/out
Day students must register twice a day and whenever they leave the school premises.
Boarders must sign in every evening on flat at 19.00 and by 22.00. If you leave the school at any time during the week you must sign out at the registration point in the welcome area.

Opening and Closing Times
Flat is unlocked at 7.15 in the morning and locked at 22.30 in the evening.

Cars
Boarders are not allowed to bring cars or motorcycles to school.
Day students may drive to and from school but those wishing to do so must first seek permission through Housestaff. Before being allowed to drive to and from school, students wishing to do so must seek permission through Housestaff. If permission is granted, students and their parents must then complete a form which includes a statement from parents/guardians giving permission and accepting responsibility.
Students are not allowed to travel in cars belonging to recent school leavers or in cars driven by present Bedalians.

If you wish to keep a bicycle at school you should first talk to the Housestaff.

Driving Lessons
Please see Housestaff and complete a driving lesson form if you are currently taking or wish to commence driving lessons.

Important information

Evening on Flat
All students should be in their own dormitory by 23.00 so that the house is a quiet place where everyone is able to go to sleep.
Showers in the evening should have finished by 23.00 and in the morning by 8.30.

Visitors on 6² Flat
6¹ may visit 6² Flat as a guest of a 6.2 with prior permission from housestaff, or matron during following times:
- Monday – Friday: 13:00 pm – 16:00pm
- Saturday & Sunday: 13:00 pm – 17:30pm

Blk 3,4,5 is only allowed as a guest on 6.2 with prior permission from housestaff or matron:
- Monday - Saturday: 15.30pm – 16.00pm

Note
- 6.1 Boys may only visit boys' dorms and mixed common areas.
- 6.1 Girls may only visit girls' dorms and mixed common area.
- Mixed visiting should take place in the Welcome Area or the Mixed Common Room.
- Blk 3,4,5 may only visit the mixed areas.

All other visitors eg friends, OB's, siblings and parents must be introduced to the Housestaff or Matrons before coming on flat.
Only 6.2 is allowed on Flat at any other time.

Quiet time
Quiet time is on a Tuesday and Friday evening from 19.15 - 20.30.
You must register in the Welcome Area with staff at 19.00 and be in an agreed place of work on flat or the library.
If there is a cultural event you wish to attend that starts earlier you must sign out on the sheet in the Welcome Area so we know where you are.
Important information

Supper
You may ask permission from your Housestaff to go to supper once a week. Permission must be sought by individual students.

Restaurants and Cafés

AUTHORISED VENUES:-
Spice Lounge, The Square
Pizza Express, Chapel Street
ASK Restaurant, The High Street
The Kitchen Restaurant, The Square
Tai Tong Chinese, Chapel Street
Nicky's Fish and Chips, Sheep Street
Paradise Balti House, Lavant Street
Nero's Coffee Shop
La Piazetta
Costa Coffee
Cloisters
FEZ
JSW

VENUES WHICH ARE OUT OF BOUNDS:-
All pubs and Wine bars
McDonald'S

Supper
Students in 6.2 who have asked permission are allowed to visit Petersfield once a week for supper at one of the following times.
MONDAY 19:45 - 21:30 (after Assembly)
WEDNESDAY 18:45 - 21:30 (after Jaw)
THURSDAY 18:30 - 21:30

There is a supper sheet in the Welcome Area registration point that you must fill in and sign out.

Along with your tutors Philip and Jo will monitor your work situation and reserve the right to advise against going out if you are behind with your work. We would not expect you to go out more than once per week.