

Safeguarding Guidance and Information for Visitors

Welcome to Bedales Schools. Please read this guidance carefully and share any concerns immediately using the numbers provided at the bottom of this document. We take our safeguarding responsibilities seriously. All visitors to the Three Schools are expected to do the same.

At Bedales Schools we:

- Provide a safe environment in which our pupils can learn
- Model good behaviour and use appropriate language when interacting with pupils and staff
- Treat others equally and with respect, without showing favouritism
- Listen to pupils and take their concerns seriously
- Maintain appropriate professional boundaries in all our interactions with pupils
- Recognise that we are in a position of trust, and avoid all situations that can jeopardise this trust
- Promote and encourage the respectful use of our buildings, our IT network and our environment
- Abide by our ICT acceptable use and Digital Safety policies
- Address all instances of bullying and peer-on-peer abuse, both in person and online
- Challenge attitudes and behaviour that discriminates against others
- Promptly raise any complaints, concerns or allegations with the Designated Safeguarding Lead or Deputy Designated Safeguarding Leads

Please ensure that you:

- Sign in at Reception and wear your visitor identification at all times
- Are accompanied by a member of Bedales staff (or students if you are on a tour)
- Use visitors' washroom facilities or single-occupancy 'toilets for everyone'
- Do not take photos, videos or sound recording of pupils or colleagues
- Do not share or request personal information or social network account details

If you have a concern about any child, or any safeguarding practice, use the contact details below.

Bedales Safeguarding Team Safeguarding@bedales.org.uk	Designated Safeguarding Lead Ana Simmons asimmons@bedales.org.uk (07884 665434)
Deputy Designated Safeguarding Lead (Bedales) Georgie Nugent gnugent@bedales.org.uk (07768 944184) Peter Thackrey pthackrey@bedales.org.uk (07867 393711) Jen Moore jmoore@bedales.org.uk (07966 300990)	Deputy Designated Safeguarding Lead (Prep) Graeme Thompson gthompson@bedales.org.uk (07929 020961) Alice Tang-Pullen atang@bedales.org.uk (07780 201911) Deputy Designated Safeguarding Lead (Pre-Prep) Camilla Bell cbell@bedales.org.uk
Head (Bedales): Will Goldsmith head@bedales.org.uk	Head (Prep): Colin Baty cbaty@bedales.org.uk Head (Pre-Prep): Fiona Read fread@bedales.org.uk
Designated Safeguarding Governor: Clare Bradbury cbradbury2017@bedales.org.uk	Chair of Governors: Stephen Nokes Contact: bursar@bedales.org.uk
Hampshire Children's Services 0300 555 1384 (Out of hours: 0300 555 1373)	Hampshire LADO (Local Authority Designated Officer) Barbara Piddington 01962 876265

We use CPOMS to record concerns about pupils.